

## **POLICY SERIES 800: SCHOOL/COMMUNITY RELATIONS**

811 Suggestions for Improvement

\*870 Public Complaints

871 Handling Complaints about Instructional and Library Materials

\* Identifies general policy category, is not represented by written policy

## SUGGESTIONS FOR IMPROVEMENT

The Board of Education believes that a cooperative effort among students, family primary care givers, staff and community is essential to the education of our students. Therefore, the Board of Education welcomes and encourages suggestions for improving:

- Services
- Performance of employees
- Efficiency
- Monetary savings or other benefits

for the District, it's pupils, citizens and/or employees.

The Board of Education hereby urges any person who might have a suggestion for improvement in any aspect of the District operation, to make that suggestion known to the District Administrator and/or the Board of Education. Suggestions should be submitted in written form. Each suggestion made shall be given full consideration. The person making the suggestions, as well as the general public if such disclosure is required under Wisconsin law, shall be informed of action taken by the District Administrator and/or Board of Education. If the matter is such as to require the attention and action of the Board of Education, it shall be brought before the Board for consideration and action.

Approved:                      APRIL 25, 2011

## HANDLING COMPLAINTS ABOUT INSTRUCTIONAL AND LIBRARY MATERIALS

The Board recognizes that District residents have a right to express concern about the educational programs of their schools. Citizens who have concerns about particular instructional or library materials shall state these concerns in writing using the Citizen Request for Reconsideration of Instructional and Library Materials form. The request shall be carefully considered by the curriculum coordinator, building Instructional Media Center (IMC) personnel, the IMC director and the building principal and a prompt, written reply shall be prepared. All such replies shall be based upon the instructional goals of the District, established curricular objectives and the criteria for selection of instructional and library materials.

If the complaint is not answered to his/her satisfaction, the complainant shall have the right to appeal to the district administrator. If the complainant still remains unsatisfied, he/she may appeal to the Board for a final decision.

The School District of Weyauwega-Fremont shall not discriminate in the selection and evaluation of instructional and library materials on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental emotional or learning disability. Discrimination complaints shall be processed in accordance with established procedures.

LEGAL REF.: Sections 118.13, 121.02 (1) (h) Wisconsin Statutes  
PI 8.01 (2) (h), Wisconsin Administrative Code 9.03 (1)

CROSS REF.: Administrative Rules Booklet  
361, Selection of Instructional and Library Materials  
411, Equal Educational Opportunities

APPROVED: August 20, 1984

REVISED: June 13, 1989

REVISED: April 5, 2004