

## JOB POSTING

The Weyauwega-Fremont School District is seeking highly qualified individuals to fill several positions of Special Education Para-Educator with the flexibility to support where needed. Application forms may be obtained from the District Office at 410 E. Ann Street, P.O. Box 580, Weyauwega, WI 54983-0580 or on the district website at [www.wegafremont.k12.wi.us](http://www.wegafremont.k12.wi.us). Deadline for accepting applications will be Until Filled.

### **Special Education Para-Educator responsibilities include:**

- Assist students individually or in groups with lesson assignments to present or reinforce learning concepts.
- Assist with promoting students' participation in the classroom activities
- Anticipate students' behaviors before they occur and intervene to stop negative behaviors.
- Work collaboratively and cooperatively with all staff.
- Adhere to high standards of confidentiality and professionalism
- Supervise students as requested
- Be able to take direction from multiple people including teacher(s) and administrators.

### **The well qualified candidate(s) will possess the following skills:**

- Ability to adhere to and maintain a high standard of confidentiality and professionalism
- Be flexible, insightful, organized, and patient
- Be a positive team player
- Ability to work well with students, staff, and public
- Ability to organize and prioritize workload.
- Willingness and ability to follow detailed verbal and written directions
- Work under directions from more than one supervisor
- Keen awareness and sensitivity to the needs of the students
- Be a positive role model for students
- Possess a positive attitude toward education
- Must be dependable, punctual, and have a good attendance record
- Must be able to successfully complete trainings as provided and required

### **Qualifications**

- High School Diploma or equivalent
- Must pass background check
- Must be eligible to obtain a Wisconsin Department of Public Instruction Special Education Aide license.